

KPS Office Updates: 9th February 2017

Welcome to the first edition of OFFICE UPDATES.

On the week that the newsletter is not published, the office will be sending out an email with a short UPDATE FROM THE OFFICE that will include key dates, information and reminders. Please be sure to have a read each week.

PARENT INFORMATION SESSIONS:

Yesterday a notice went home with your child giving details of our Parent Information Sessions which will be held on Thursday 23rd February. Please complete and return the Student Information page and return to your class teacher by no later than Thursday 16th February. If the notice has gone astray, additional copies can be collected from the office.

BOOK PACKS /SCHOOL FEES:

We have sold all but 5 book packs! Thank you to everyone that has been so prompt in paying their school fees, and for your generosity with your voluntary contributions.

ASSEMBLY:

Just a reminder that our whole school assembly is now being held on Friday afternoons at 3pm. Students will return to their classrooms after assembly and will be dismissed by their teachers at 3.30pm

PERSONAL DETAILS UPDATE:

If your e-mail, phone number or address has changed, please contact the office so we can update our system.

CSEF - CAMPS, SPORTS & EXCURSION FUND:

CSEF forms are now available at the office. If you hold a concession card you may be eligible for the \$125 government payment which helps towards your child's excursion/camp costs. Please complete and return forms by Tuesday 28th February.

UNIFORM SHOP:

Our uniform shop is no longer on site. To purchase uniform there are now several options available to families

OPTION 1:

- Purchase direct from the shop at 2 Aviation Road, Laverton.
 - o 9am – 6pm Monday – Friday.
 - o 9am – 5:30pm Saturday.
 - o 10am – 5pm Sunday.

OPTION 2:

- Purchase Online and have items delivered to your home address for \$10 or delivered to school on a Friday for free. You will receive a text message to say your uniform is ready to be collected from school.

OPTION 3:

- Complete a paper order form and pay at the school office at any time. Order forms are available from the school office or can be printed off the DCS website.

Samples of uniform items and sizes will be available at school for families to look at before purchasing.

Returns and exchanges are most welcome. All you need to do is call DCS clothing and they will be more than happy to assist. You can then drop off items here at school and they will be exchanged.

A 'pop up' uniform shop will be onsite at school during Foundation Transition days and at the start of each school term.

Please ensure that all uniform items are clearly labelled with your child's name so that they can be returned if they become lost!

PORTABLES UPDATE:

We have heard today from Project Management that our portables will be delivered on 22/2/17 and handover is expected by mid March.

FUNDRAISING:

Tickets for the Cinema under the Stars evening on Saturday 18th March are now available through Trybooking at www.trybooking.com/258775. Any volunteer forms can be dropped off at the office at your earliest convenience or alternatively, fill in the form at the office if you are able to help on the night. Please see the attached flyer for more information about our fun night in the grounds of KPS.

WORKING WITH CHILDREN CHECK:

Parents wishing to help in the classrooms or attend excursions must provide the school with a current Working with Children check. Applications can be made online at www.workingwithchildren.vic.gov.au